

GOVERNMENT OF ANDHRA PRADESH

A B S T R A C T

Rural Development – Construction of Individual House Hold Latrines –
Action Plan for Swachh Bharat Mission under NREGA –Orders – Issued.

PANCHAYAT RAJ AND RURAL DEVELOPMENT (RD.II) DEPARTMENT

G.O.MS.No. 36

Dated:27.03.2015

Read the following:

1. Gazette Publication Dated 30.9.2011 of the Government of India.
2. Lr. No. J-11017/41/2011-MGNREGA (Pt.), Dt 07.06.2012 of GoI.
3. G.O.Ms.No.250, Panchayat Raj & Rural Development (RD.II) Department, Dated:27.08.2012.
4. Lr. No. J-11017/41/2011-MGNREGA (Part.), Dt.25.11.14 of GoI.
5. Lr. No. J-11017/41/2011-MGNREGA (Part.), Dt 19.01.15 of GoI.

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O R D E R:

In the reference first read above, the Ministry of Rural Development, Government of India has expanded the scope of works under Schedule-I, para 1(ix) of MGNREG programme to include access to Sanitation facilities vide notification no S.O.2265 (E) & S.O.2266 (E) Dated 30.9.2011 and issued detailed guidelines for taking up works related to access to sanitation facilities in rural areas for a clean environment and improvement in the general quality of life.

2. The Ministry of Rural Development, Government of India has issued revised guidelines in the reference second read above, for works related to access to sanitation under MGNREG in supersession of the guidelines issued on 10.05.2012.

3. Keeping in view of the revised guidelines issued by GoI, the Government of AP has issued orders in the reference third read above, for implementing the scheme. Accordingly, the Scheme is being implemented with unit cost as Rs.10,000/- (4' x 3' size)

4. Vide reference fourth read above, the unit cost of the IHHL was enhanced from Rs. 10,000/- to Rs.12,000/- (4' x 3' size) so as to provide for water availability, including for storing, hand washing and cleaning of toilets, for the works sanctioned after 2nd October 2014.

5. The Government of India vide reference fifty read above has communicated the Action Plan for Construction of Individual House Hold Latrines as a part of Swachh Bharat Mission under MGNREGA. The Government of A.P. has decided to construct 3.00 lakhs IHHLs during the year 2015-16. The statement showing the district-wise targets fixed is enclosed.

5) Preamble:

- a) As a part of Swachh Bharat Mission, to achieve a clean India by 2019, MoRD proposed to provide Individual House Hold Latrines (IHHLs) to about 6 Crore rural households in the next 5 years.
- b) The MGNREGS will be aligned with this initiative, by undertaking construction of nearly 2 Crore IHHLs, providing IHHL facility for every household in the selected Gram Panchayats, over a period of 5 years.
- c) It will be accompanied by behavioral change that builds sanitation into the daily lives of the people to achieve Open Defecation Free (ODF) status.
- d) To achieve the above mentioned target in time, in continuation of MoRD letter No. J-11017/41/2011-MGNREGA (part), Dated 25th November, 2014 on construction of Individual House Hold latrines under MGNREGA, following guidelines are issued to prepare action plan by GoI vide their Lr.No. J-11017/41/2011-MGNREGA (part), Dated 19.01.2015.

6) Process/ Norms For Identification of G.Ps:

- a) Under this initiative, Gram Panchayats which are ordinarily taking up labour intensive works and are in a position to take up works with higher material component will be identified for taking up IHHLs on a saturation mode so that the GP as a whole will achieve ODF status.
- b) The selection of these GPs will be made at the district level under the Chairmanship of the District Collector in consultation with the District authorities, Swachh Bharat Mission (Gramin) to avoid any overlap with works taken up under SBM (G).
- c) The list of these GPs will be communicated by the District Collector to the DPC (MGNREGA)/ Project Director, DWMA and through his/her to all the MPDOs at the Mandal level. The MPDO shall hold a meeting of the concerned Gram Panchayats/ Village Water & Sanitation Committees (VWSCs) to finalize the action plan at the GP level for implementing the programme and train all the GPs about the preparatory phase activities.

7) Preparation and Sanctions:

The following preparatory activities shall be done in the selected GPs:

- a) Commitment of GP: Each GP will pass a resolution giving their commitment for attaining the ODF status apart from completing construction of the IHHLs as per Plan.
- b) Environment building through Sanitary Mates: In order to bring in popular participation and attitudinal change along with building infrastructure, in addition to the Swachchata Doots for overall sanitation in the GP, 'Sanitary Mates'(SMs) shall be identified @ one for every habitation in the selected GPs. The SM shall be a

woman MGNREGS worker who worked the highest number of days under MGNREGS in the preceding year, provided she is literate and active. The SM will help in:

- i) Identification of households without toilets, working in conjunction with the Women Self Help Groups, if any out of para C (ii) given below.
- ii) Coordinate with the MGNREGA functionaries for sanction of the work
- iii) Help the selected households in engaging masons,
- iv) Supervise construction as per the specifications.

Each SM shall be considered as a semi-skilled worker and shall be paid for the days of work as any other Mate in MGNREGA. It is essential that all the SMs are trained in various methods of sanitation and in mobilization in order to complete targeted IHHLs in given period.

- c) Identification of beneficiaries and sanction: The identification of beneficiaries, including the IAY beneficiaries, shall be done on a saturation mode before 31st March each year on a campaign approach and following the principles laid down under:
 - i. The identification of the beneficiaries will follow the principles of saturation, in such a way that no eligible household is left out.
 - ii. Only those households which have been reported as not having IHHLs in the SBM (G) database are eligible for selection.
 - iii. No work for renovation of old toilets is possible under this initiative.
 - iv. Based on the above principles, the SMs shall identify the households, through a house-to-house survey and after detailed discussion with the household.
 - v. The list so prepared shall be placed before the Gram Sabha and Gram Panchayat for approval. After approval, it shall be added to the shelf of works.
 - vi. All the beneficiaries identified shall be sanctioned the toilet under the MGNREGA within 15 days from the date of short-listing / planning. The MPDO at Mandal level shall be responsible for ensuring this.
- d) Technical design and estimates: The design of IHHL shall be as prescribed under Swachh Bharat Mission (Gramin) by Ministry of Drinking Water and Sanitation and will have provision of water storage for hand wash & toilet cleaning. The estimate shall be as per standard estimates finalized by SWSM/DWSM.
- e) The Administrative sanction and technical sanction shall be accorded for all IHHLs by the competent authorities under MGNREGA on or before 31st March each year.

- f) Role of SHGs: National Rural Livelihood Mission (NRLM) under the Ministry of Rural Development is being implemented across India through a network of SHGs, Village Organizations (VO) of SHGs in the village, Mandal level and District level federations of SHGs for improving quality of life. Besides strengthening livelihood options, this network of SHGs may be considered for active involvement in the IEC activities, awareness generation and information dissemination, including in triggering leading to demand generation, capacity building, assistance in construction of IHHL& manufacturing construction material and ensuring sustained use of IHHL facilities.

8) EXECUTION OF WORKS:

It is the responsibility of the MPDO at the Mandal level and the functionaries at the GP level to accord high priority for execution of these works. The MPDO shall ensure that the muster-rolls for these works are issued as and when the beneficiary is ready for execution. There shall be a single muster for every IHHL. The progress of these works shall be monitored every week by the MPDO and payments made every week for the work done, following the MGNREGA processes such as recording in the M-Book. Further, to make the construction systematic, the following may be followed:

- a) Program under NREGA shall be implemented Gram Panchayat as Unit. If any gap, IHHLs are taken up under NREGA, program under SBM should not be taken. Similarly vice versa is also to be followed.
- b) The entire cost of the IHHL i.e. Rs.12000/- would be met from the MGNREGA funds.
- c) Gram Panchayat will be the implementing agency. Each beneficiary should work on his/her IHHL.

Sanction orders shall be issued for all the identified beneficiaries is one go but the execution IHHLs can be taken up at 20-30 per month for effective and qualitative completion and make use of the IHHL by the beneficiary. The list of Beneficiaries shall be displayed on the notice boards, so that the transparency is maintained. However, the number of IHHLs taken up per month shall be determined at the mandal level/district level so that 25% of the yearly target shall be completed by the end of June 2015 and 50% by end of September 2015 and 100% by the end of December 2015.

- d) GP shall produce/procure and deliver all the material for the construction of the toilets as per norms. Beneficiary groups will be involved in this process to ensure quality of materials and reasonableness of the cost of material.
- e) Manufacturing material for construction: All walling (bricks/blocks) and flooring (tiles) material required for construction of toilets in the village can be produced as a separate work under MGNREGS in accordance with the guidelines issued for production of building materials for MGNREGA works, vide Ministry letter No.

J-11017/26/2008-MGNREGA (UN), Dated 13.01.2014. The material so produced is to be used only for construction of the infrastructure under this initiative and the cost of producing the building material would be included within the unit cost of IHHL i.e. Rs.12,000/-

- f) Production centers for production of the alternative building material can be set up from the scheme cost in the GP or in a cluster of GPs, so that good quality material is available at reasonable cost.
 - g) The muster roll will be maintained by the Sanitary Mates and after one week of working will submit to the concerned Technical Assistant for measurement of work.
 - h) The instructions issued in para VI of G.O.Ms.No.250 PR&RD (RD-II) Dept. Dated 27.08.2012 have to be followed in respect of execution, measurement & Payments.
 - i) The payment shall be based on the actual value of work done, subject to the MGNREGS funds limited to Rs.12,000/- per IHHL including the wage and material cost. Any expenditure over and above this amount shall be the beneficiary contribution.
 - j) IHHL kit is to be procured as per ISI specification.
- 9) The services of Swachhta Doots working under CEO, SERP will be utilized at GP Level for construction of IHHLs. An Honorarium of Rs.500/- will be made for each Swachhta Doot for 6 months period of working.
- 10) The services of Technical Assistants, Field Assistants, mates, RGPS workers etc. presently available in CPR&RD will also be utilized for the sanitation programme taken up under MGNREGS & SBM(G).
- 11) Each GP has to set apart 11.5% of material component for the purpose of IHHLs construction as this is a priority item. The work will be implemented through line department RWS&S.
- 12) Approved designs whenever modified will be communicated by the Technical Advisor, PR, RD &RWS&S.
- 13) Roll of Other Departments:
- a) The Labour Employment Training and Factories Department shall impart training to the identified Masons through Training Agency at NAC
 - b) The Society for Elimination of Rural Poverty (SERP) shall take responsibility of supply of sand and shall coordinate in establishment of Rural Sanitary mart through the Village Organizations.

- c) The Housing Department shall establishment of Production Centers exclusively for IHHLs through members of SSS federations wherever federations were formed and through V.O Members wherever federations are not formed.

14) Monitoring and Quality Assessment:

The progress of this initiative needs to be monitored diligently and regularly by the State Government. The following may be kept in view:

- a) All IHHLs constructed under MGNREGS shall also be entered on the SBM(G) database. MGNREGS authorities in the district level i.e. DPC(MGNREGA) & MPDO will coordinate with the SBM(G) district authorities for this work.
- b) For effective Monitoring and Evaluation mechanisms, every State concerned will set up a monitoring team at the State level for monitoring the scheme. The mobile based monitoring systems would be set up to provide real time information on the progress of works.
- c) The MGNREGA processes and non-negotiable related to transparency, disclosure and Social Audit etc. would continue to apply.

15) Time Schedule:

The following would be the tentative schedule for the programme for the financial year:

Activity	Agency responsible	Completion
Identification of GPs for the financial year <u>2015-16</u>	District Collector/ DPC/District authorities, SBM (G)	10 th March, 2015
Identification and training of SMs	GPs & BDOs	15 th March, 2015
Preparation of action plan for each GP	GPs & Mates	25 th March, 2015
Admin sanctions for the IHHLs	DPCs	31st March 2015
Starting of construction of IHHLs	GPs & Beneficiaries	1 st fortnight April 2015
Completion of 25% IHHLs of annual target.	GPs& Beneficiaries	30 th June 2015
Completion of 50% of IHHLs of annual target	GPs& Beneficiaries	30 th Sept., 2015
Completion of all IHHLs sanctioned for the year	GPs& Beneficiaries	31 st Dec., 2015

All the District Collectors and the Project Directors in the State are requested to take immediate action as stated above. The progress in the matter will be reviewed once a fortnight by the Department of Rural Development, Government of Andhra Pradesh.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

S.P.TUCKER
Special Chief Secretary (Planning) &
Principal Secretary to Government (RD) (i/c)

To:

The Principal Secretary to Government, Housing, AP, Hyderabad.
The Secretary to Government, Labour, Employment, Training and
Factories Department.
The Secretary, RWS Department.
The Commissioner, PR&RD, AP, Hyderabad.
The Chief Executive Officer, SERP, AP, Hyderabad.
The Engineer-in-Chief, RWS&S, AP, Hyderabad.
All the District Collectors and District Programme Coordinators, NREGS
in the State.
All the Project Directors, DWMA & Addl. District Programme
Coordinators, NREGS in the State.
All the Project Directors, DRDAs and Additional District Programme
Coordinators in the State.
All the Chief Executive Officers, ZPs and Additional District Programme
Coordinators in the State.
The Project Officer, ITDA and Additional District Programme
Coordinators of Bhadrachalam (Khammam), Parvathipuram
(Vizianagaram), Srisailam (Kurnool), Paderu (Visakhapatnam),
Seethampeta (Srikakulam), Rampachodavaram (East Godavari) & KR
Puram (West Godavari).
The PD, SWSM

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The Commissioner Disaster Management and EO Secy. to Govt.
The Commissioner, AMR-APARD, Rajendranagar, Hyderabad
The Commissioner, Tribal Welfare, Hyderabad
The Chairman and Members of Technical Committee.
The Engineer-in-Chief, Panchayat Raj Dept, AP, Hyderabad
The Director (EGS) O/o the Commissioner (RD)
The Chief Engineer, Tribal Welfare
The Special Officers of NREGS-AP Districts O/o CRD, Hyd
The Secretary, APREG Council, Hyderabad.
The Superintending Engineers of Panchayat Raj of NREGS-AP Districts.
The PS to Spl CS(Plg) & Prl Secy(RD)(FAC).
The PS to Prl. Secretary, Finance (W&P) Dept.,
The PS to Prl. Secretary, Tribal Welfare Dept.,
The PS Secretary, PR., Govt. of A.P., Hyderabad.
The Technical Advisor, PR, RD & RWS&S.
PR&RD (Gent) Dept., (2 copies)
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